



LEAVE OF ABSENCE REQUEST FORM

It is the policy of Christ the King Seminary that program matriculants MUST REGISTER EACH FALL AND SPRING SEMESTER until all requirements for the degree are satisfied. If, however, for some reason a student cannot register during a particular semester, that student may apply for a temporary LEAVE OF ABSENCE.

Student Name: _____

1. Semester(s) for which a Leave of Absence is requested: _____

2. Please indicate briefly your reason(s) for requesting such a Leave of Absence: _____

Maintenance Registration Fee will be billed to cover the cost of serving the student's academic files, communications, and mailings made for the student.

Student Signature: _____ Date: _____

Approved: _____ Date: _____

cc: Director of Lay Formation
Director of Business Affairs